



# VOLUNTEER, FUNDRAISING AND SPONSORSHIPS

DIGITAL ALBERTA

*April 5, 2021 · Alberta (Remote)*

## **Opportunity**

Digital Alberta is looking for a volunteer(s) to help develop and manage efforts to identify, solicit, communicate, and renew annual donors and sponsorships for the Ember Awards. You will be working alongside members of Alberta's technology, gaming, marketing, and start-up industries, with the chance to gain connections and experience as you navigate your career in digital.

## **Roles**

Working with the Digital Alberta Sustainability Committee, while collaborating with the Ember Awards and Communications Committees, the volunteer will help plan, manage and execute annual fundraising efforts, including development and solicitation of corporate sponsorships. The volunteer will also support the programming and execution of Digital Alberta's annual Ember Awards show.

## **Skills & Knowledge**

- Great organizational skills and attention to detail
- Strong ability to communicate and work collaboratively
- Creative and able to work with limited resources
- Good problem-solving skills
- Flexible, target-driven, and proactive
- Self-motivating and enthusiastic
- Sales and marketing experience an asset

## **Application Process**

Send an email to Cory Sellar and Chelsea Hallick, Co-Chairs of the Digital Alberta Volunteer Sustainability Committee, at [membership@digitalalberta.com](mailto:membership@digitalalberta.com), along with a brief explanation on why you'd like to volunteer for Digital Alberta, and which role(s) you would be interested in taking on.

We understand you're busy with school or work, which is why this is a very flexible opportunity.